# GUIDELINES | PROPOSITIONS A5 (14,8 X 21 CM)





**Propositions** are not always mandatory. Consult your university about this. We print the statements free of charge in black and white. Color is possible at a small additional cost.

### **SUBMITTING FILE**

#### Points of attention

- The size is always A5. This is smaller than the pages of your dissertation. This way the propositions fit neatly into your book without sticking out too quickly.
- Submit the propositions as a PDF file.
- The page size is 14.8 x 21 cm.
- Keep your text between the green lines as much as possible
- Font size 9/10 pts.
- Propositions can also be printed doublesided and/or in color.

#### Bleed

Bleed is a printing term that describes a document, which has images or elements that touch the edge of the page (see example page 2). If this is the case, you have to add 'bleed' to your file. To make a bleed on a document, enlarge your document with 3 mm on all sides and extend any color or images to the document edges by 3 mm. This will create a bleed.

**NB!** this 3 mm bleed is cut off after printing. Keep this in mind! Do not place text or other layout elements too close to the page edge (trimming line) that you don't want to see cut off. See the safe margin (green) line.

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